

Minutes
McLEAN COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING
Wednesday, March 20, 2024, 8:30 A.M.
115 E. Washington St. M103, Bloomington IL, 61701

(Voting) Members Present:

Carl Teichman, MCRPC Chairperson
Jim Fruin, MCRPC Vice-Chairperson
Katie Ruder, MCRPC Designated Member

(Non-Voting) Advisory Members Present:

Tim Gleason, City Manager – City of Bloomington
Pam Reece, City Manager – Town of Normal
Cassy Taylor, County Administrator – County of McLean
Raymond Lai, MCRPC Executive Director

Others Present:

MCRPC Staff: Katie McShane
MCRPC Commission: John Burrill

1. Call to Order:

Mr. Teichman called the meeting to order at 8:30 a.m. noting the presence of a quorum.

2. Attendance

See Above

3. Public Comment:

None

4. Minutes:

A. Approval of the minutes of the August 23, 2023 Executive Committee meeting

Mr. Lai explained a minor change to the minutes was suggested by Mr. Burrill. The minor change would change the word “called” to “moved” on P.3 in the section approving the OWP document. After a short discussion on the clarification, Mr. Teichman called for a motion to OK the minutes. Mr. Fruin moved for approval and Ms. Ruder seconded the motion and the minutes were unanimously approved.

5. Items of Business:

A. Proposed amendments to the Commission Bylaws

Mr. Lai explained that per the Commission Bylaws MCRPC staff and Commission are required to review the Bylaws every three (3) years. He advised that MCRPC members were invited to provide feedback and suggestions. There were a few minor suggested changes to the Bylaws for consideration by the Executive Committee members. Commission Burrill provided a suggested change. Overall, the first change was on page 1 to just update the heading with the new date of the approved changes. The second change was on page 1 under Article III Section 2, regarding clarification on the election process if there are more than two (2) nominees for any officer position. Mr. Burrill clarified that a candidate should be elected not nominated, so the verbiage should reflect that. Ms. Taylor asked if paper ballots can be used. Mr. Lai explained that prior to 2018, that is how the election process was handled. Mr. Burrill asked if paper ballots could be used in accordance with the Open Meetings Act. Ms. Ruder pulled up the Open Meetings Act to help clarify. After further discussion, the committee decided to remove the words "by paper ballot" from the suggested change in the draft document.

Mr. Teichman called for a motion to approve the suggested changes. Mr. Fruin moved to approve with removing the words "by paper ballot." Ms. Ruder seconded the motion which passed unanimously.

The final edit of the Bylaws was to update the titles of certain members for the City and Town on the Technical Committee to reflect their current titles.

No further discussion was needed, Mr. Teichman called for a motion to approve the final change. Ms. Ruder moved to approve. Mr. Fruin seconded the motion which passed unanimously.

6. Discussion Items:

A. That which may arise

Mr. Teichman advised that the annual review process for Mr. Lai would begin in the next couple months. He explained that he wanted to make sure all County rules would be applied to the evaluation process.

7. Adjournment:

With no action to be taken or further business to discuss, Mr. Teichman called for a motion to adjourn. Mr. Fruin moved to adjourn the meeting. Ms. Ruder seconded the motion which passed unanimously, and the meeting was adjourned at 8:41 a.m.

Respectfully submitted,
Katie McShane
Office Manager/Executive Assistant