



**Meeting Minutes**  
**Human Service Transportation Plan (HSTP)**  
**Region 6 Technical & Policy Committee**  
**McLean County Regional Planning Commission**

**Monday, September 16, 2024; 10:30 A.M.**

Livingston County Historic Courthouse, 2<sup>nd</sup> Floor  
112 W. Madison Street, Pontiac, IL 61764  
Hybrid (In-Person & Virtual Meeting)

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**Attendance** (\* = Indicates Virtual Attendance)

**Members Present** Laura Dick (SHOW BUS), Luke Hohulin (McLean County Highway Dept.), Kathryn Johnson (East Central Illinois Area Agency on Aging), Cara Larson\* (Good Shepherd Manor), Craig Monson (Livingston County Board), Ben Wilson (Kankakee County RPC)

**Staff Present** Raymond Lai, Jennifer Sicks, Thomas Valencia

**Others Present** N/A

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**1. Call to Order**

The meeting was called to order at 10:30 A.M.

**2. Attendance**

Attendance by Committee members was determined and is listed above. A quorum was present in-person.

**3. Public Comment**

Ms. Sicks advised that no request for public comment was received and that no one is present to offer comment.

**4. Approval of Minutes – June 17, 2024**

Mr. Wilson offered a motion to approve the minutes of the June 17, 2024, meeting minutes and was seconded by Mr. Hohulin. The motion was approved unanimously.

**5. Items for Action by the Policy Committee (In-Person Policy Committee Quorum Required)**

Ms. Sicks indicated that there were no items for action for the Policy Committee.

## **6. Items for Discussion**

### **6a. Region 6 Policy Committee Member Status Update**

- i. Policy Committee Member Status Update – Ms. Sicks introduced the possibility to revise the bylaws of the Region 6 Technical and Policy Committees. The revision would allow for the separation of the Technical and Policy Committees. The main concern of following the model of a non-joint Technical Committee and Policy Committee is that there may not be enough personnel from the respective counties to populate each. Additional concerns raised by the group include Open Meetings Act regulations, travel expenses, and having an understanding of what HSTP is. Social service participation has also fallen off over the years. There are no real clear ways to move forward. Further discussion will occur.
- ii. Status of Agencies Represented – No Report

### **6b. Upcoming Meetings Update – Location, Time, Day, and Date**

Ms. Sicks mentioned that Chatsworth is being looked at as a new meeting location.

## **7. County Transportation Committee/Provider Status Updates**

**Ford** – No Report

**Iroquois** – No Report

**Kankakee** – No Report

**Livingston** – No Report

**McLean** – No Report

## **8. Next Meeting – December 16, 2024 (location TBD)**

The next meeting will be Monday, December 16, 2024 at 10:30 A.M.

## **9. Adjourn**

The meeting was adjourned at 11:25 A.M.

## **Meeting Minutes Prepared By:**

**Thomas Valencia**

Assistant Planner

McLean County Regional Planning Commission (MCRPC)