



DRAFT Meeting Minutes
Transportation Technical Committee
McLean County Regional Planning Commission

Friday, May 23rd, 2025; 11:30 A.M.

Government Center, Room 404
 115 E. Washington St, Bloomington, IL 61701
 Hybrid (In-Person & Virtual Meeting)

Committee Members Present (*Italics indicate representation by proxy; *=Virtual Attendance*)

Raymond Lai	MCRPC, Executive Director; Technical Committee Chair
Jeff Jurgens, <i>proxy by Kevin Kothe</i>	City of Bloomington, City Manager
Kevin Kothe	City of Bloomington, City Engineer
Cassy Taylor, <i>proxy by Jerry Stokes</i>	McLean County, County Administrator
Jerry Stokes	McLean County - Highway Department, County Engineer
Pam Reece, <i>proxy by Jason Comfort</i>	Town of Normal, City Manager
Ryan Otto, <i>proxy by Jason Comfort</i>	Town of Normal, Public Works & Engineering Director
Jason Comfort	Town of Normal, Public Works Operations Manager
Dan Magee	IDOT District 5, Federal Aid Coordinator
Derek Bridges	IDOT District 5, Planning & Services Chief

Committee Members Absent

David Braun	Connect Transit, Managing Director
Carl Olson	Central Illinois Regional Airport, Executive Director

Others Present

Jake Crevoiserat	MCRPC
Jennifer Sicks	MCRPC
Thomas Valencia	MCRPC
Katie McShane*	MCRPC
Tom Caldwell*	IDOT
Avoree Gore	IDOT District 5, Local Roads Engineer

1. Call to Order

The meeting was called to order at 11:30 A.M.

2. Attendance

Attendance by Committee members was determined and is listed above. A quorum was present in-person.

3. Public Comment

Ms. Sicks advised that no request for public comment was received and that no one is present to offer comment.

4. Approval of Minutes – Friday, April 18th, 2025

Mr. Comfort offered a motion to approve the minutes of the April 2025 meeting and was seconded by Mr. Bridges. The motion was approved unanimously.

Items for Action and/or referral to the Policy Committee

5. Approval by the Technical Committee for publication of the draft FY 2026 – 2030 Transportation Improvement Program, as of May 23rd, 2025, for a thirty-day period of public review.

Ms. Sicks said that the Transportation Improvement Program (TIP) is a document that MCRPC prepares every year and that this year there was a delay in receiving required data. Ms. Sicks said that this will be the last year MCRPC will be doing the TIP in this way as the agency will be moving to a different format next year. Ms. Sicks said that this draft TIP is missing maps which MCRPC staff will complete.

Ms. Sicks said that the state multi-year funding program is not out, so IDOT projects are not included in this draft TIP. Ms. Sicks said that MCRPC will include those projects in the TIP at a later date. Ms. Sicks said that \$211 million in funding is allocated over the next five years, 57% of which is local funding; however, when the IDOT projects are included in the TIP, the share of local funding will change.

Ms. Sicks said that, if this item is approved by the committee, the draft TIP will be posted on the MCRPC website and today will be the start of the 30-day public comment period.

Mr. Lai said that, if this item is approved by the committee, it will be brought before the Technical Committee and Policy Committee in June.

Mr. Stokes offered a motion to approve Item 5 and was seconded by Mr. Kothe. The motion was approved unanimously.

Items of Information or Discussion

11. Project Updates

- a) Mr. Bridges said that he had three updates to give the committee: IDOT project J0432 had its description changed, two funding sources that were not included in the full list of funding sources have been added, and IDOT project C085 has changed from a state-only funded project to a federally funding project with a state match.
- b) Mr. Lai said that MCRPC will be hosting a Regional Freight Summit on June 17th in coordination with IDOT. Mr. Lai encouraged members of the committee to attend and share the news with their network within McLean County.

- c) Mr. Lai said that the Go:Safe Plan Update Project Steering Committee (PSC) will meet on Friday, May 30th and that the Veterans Parkway Corridor Plan PSC will meet next on June 13th.

12. That Which May Arise

- a) Ms. Gore introduced herself to the committee.
- b) Mr. Caldwell said that he wanted it documented in the meeting minutes that the MCRPC draft Unified Work Program (UWP) will be released on May 23rd for a period of public comment and that it will be brought before the next Transportation Policy Committee meeting. Ms. Sicks said that MCRPC will publish the UWP on May 23rd.
- c) Mr. Lai said that MCRPC has received notice from IDOT that the agency will be awarded a one-year contract to continue serving as the Human Safety Transportation Plan (HSTP) coordinator for Region 6 and that this may affect some of the staff working hours in the UWP. Mr. Lai said that MCRPC sent the first draft of the UWP to IDOT on February 14th and sent another draft on April 1st, but that MCRPC did not know that the agency would be awarded the HSTP contract until recently.
 - a. Mr. Lai asked Mr. Caldwell if MCRPC should do an amendment to the UWP after the agreement with IDOT is executed.
 - b. Mr. Caldwell responded that MCRPC should make an amendment to the UWP after the SPR contract is made. Mr. Caldwell said that the agreement is what IDOT needs because it requires secretary signature and is difficult to change.
 - c. Mr. Lai said that MCRPC will make the amendment after July 1st.
- d) Mr. Magee asked the members of the committee if any of them attended the webinar on May 15th regarding an IDOT local funding opportunity. Mr. Magee said that the applications are due June 1st.
 - a. Mr. Lai said that he received the slides from the presentation the morning of May 23rd. Mr. Caldwell asked Mr. Lai to send those slides to the members of the commission via email. Mr. Lai responded that he would doing that.
 - b. Mr. Lai asked if the freight access road that the Central Illinois Regional Airport (CIRA) is planning on constructing would be eligible for this funding opportunity. Mr. Magee responded that IDOT is looking for any project that involves the transportation of humans and is encouraging anybody with a project related to that to apply. Ms. Gore added that the application process was simple.
 - c. Mr. Stokes said that McLean County has already submitted two projects and intends to submit one more. Mr. Lai encouraged the City of Bloomington and the Town of Normal to apply. Ms. Gore encouraged agencies with projects that are only ready for phase 1 to apply as it will make them more competitive for future funding opportunities.
 - d. Mr. Lai asked if a project improving existing conditions around Veterans Parkway such as sidewalk quality would be eligible for this funding opportunity. Ms. Gore said that it would. Mr. Lai asked who should submit the application and Mr. Magee responded that IDOT is looking for local public agencies to apply and/or sponsor the project.

13. Next Scheduled Meeting – Friday, June 20th, 2025; 10:30 A.M.

14. Adjourn

Mr. Stokes offered a motion for adjournment and was seconded by Mr. Kothe. The motion was approved unanimously. Mr. Lai adjourned the meeting at 11:57 A.M.

Minutes Prepared By:

Jake Crevoiserat

Assistant Planner

McLean County Regional Planning Commission (MCRPC)