



## Meeting Minutes

# Human Service Transportation Plan (HSTP) Region 6 Technical & Policy Committee McLean County Regional Planning Commission

Monday, March 17, 2024; 10:30 A.M.

Livingston County Historic Courthouse, 2<sup>nd</sup> Floor  
112 W. Madison Street, Pontiac, IL 61764  
Hybrid (In-Person & Virtual Meeting)

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### **Attendance** (\* = Indicates Virtual Attendance)

**Members Present** Laura Dick (SHOW BUS), Donna Crow\* (Iroquois County Board), Jamie Bakken\* (Iroquois County Board), Tim Nuss\* (Ford County Board), Luke Hohulin (McLean County Highway Dept.), Alina Hartley (Livingston County), Carson Cross (Life Center for Independent Living), Melissa Johnson (Life Center for Independent Living), Craig Monson (Livingston County Board), Melissa Owrwall\* (IDOT), Benjamin Wilson (Kankakee County), Monte Andrews\* (PCOM), Erin Richey\* (Good Shepherd Manor)

**Staff Present** Raymond Lai, Jennifer Sicks, Thomas Valencia, Anthony Baumann, Jake Crevoiserat

**Others Present** N/A

### **1. Call to Order**

The meeting was called to order at 10:40 A.M.

### **2. Attendance**

Attendance by Committee members was determined and is listed above. A quorum was present in-person.

### **3. Public Comment**

Ms. Sicks advised that no request for public comment was received and that no one is present to offer comment.

### **4. Approval of Minutes of December 16, 2024**

Mr. Wilson offered a motion to approve the minutes of the December 16, 2024, meeting and was seconded by Ms. Dick. The motion was approved unanimously.

### **5. Items for Action by the Policy Committee (In-Person Policy Committee Quorum Required)**

Ms. Sicks indicated that there were no items for action for the Policy Committee.

## 6. Items for Discussion

### **a. Regional Provider Transition, Cooperation & Coordination**

#### i. Consolidated Vehicle Procurement (CVP) delivery status

- a. Ms. Sicks asked the committee if anyone has received CVP vehicles from the previous cycle. Mr. Wilson said that he received communications about the vehicles, but that none have been delivered. Ms. Sicks said that IDOT is planning on conducting another round of CVP awards this summer. Ms. Dick said that she does not think any organization within HSTP Region 8 has received a vehicle either. Ms. Sicks asked Ms. Owrwall if she had anything to add about the CVP deliveries. Ms. Owrwall replied that inspections of the buses are holding up the process. Ms. Owrwall recommended that members of the committee still apply for the CVP program this summer as it helps IDOT know where the need is. Ms. Owrwall said that there has been an uptick across Illinois of crashes where the agency driver has been at fault. Ms. Owrwall said that IDOT is requesting agencies conduct defensive driver and safety awareness educational campaigns. Mr. Wilson asked if IDOT is planning on conducting an educational campaign or if it is expected that each agency educate their own drivers. Ms. Owrwall replied that there is no standard, and each agency can do it their own way.

#### ii. Provider transition status

- a. Ms. Sicks asked Ms. Hartley if there is an Intergovernmental Agreement (IGA) between Ford, Iroquois, and Livingston Counties. Ms. Hartley replied that there is. Ms. Sicks asked if Ms. Hartley is applying for FY 2026. Ms. Hartley replied that she is applying, and that hopefully by June everything will be presented to the Livingston County Board for approval. Ms. Sicks said that she expects Connect Transit to take over rural transportation within McLean County, which raises questions about how Connect Transit will coordinate with SHOW BUS relating to trips going into-and-out of McLean County. Ms. Dick said that it will be up to the decision of the home county of the rider to determine how far they want SHOW BUS to transport them.
- b. Ms. Sicks asked the committee if any members had anything that they wanted MCRPC to work on before the next meeting in June. Ms. Dick asked MCRPC to keep a watch on whether funding for Medicaid will be cut. Ms. Dick asked if this meeting could be

rescheduled as it conflicts with another meeting. Ms. Sicks said that she will send an email to the members of the committee about alternate times for this meeting.

- c. Ms. Sicks said that MCRPC is in the process of reviewing the goals set out in the HSTP plan. Ms. Sicks said that she will send an email to the members of the committee about what their thoughts are on goal prioritization.

**b. Region 6 Policy Committee members**

- i. Ms. Sicks said that it is the decision of each county board to designate someone to be a member of the Policy Committee. Ms. Sicks said that she will be in touch with representatives from each county board about who they want to join the Policy Committee.

**c. Upcoming Meetings in calendar 2025 – June 16, September 15, December 15**

- ii. Ms. Sicks said that the next meeting is June 16, but it is subject to change depending on what the members of the committee want the meeting date to be.

**7. County Transportation Committee/Provider Status Updates**

**Ford** – Mr. Nuss said that he thought HSTP Region 6 was disbanded and that the IGA between Ford, Iroquois, and Livingston was replacing this committee. Mr. Nuss said that he was concerned with how these proceedings benefit Ford County. Ms. Sicks said that those three counties are working together but that they are still within Region 6. Ms. Sicks said that the CVP grant process needs to go through the HSTP Region 6 committee. Ms. Sicks said that there needs to be a representative from each county at this committee to be eligible for the CVP grant process.

**Iroquois** – Ms. Crow said that Iroquois is meeting later in the day to review Request for Provider (RFP) applications. Ms. Crow said that she is still learning about how the tri-county group will operate since it is a new entity. Ms. Crow said that it was difficult to hear what was being said in person at this meeting and requested that the microphone setup be changed. Ms. Crow asked if virtual attendance qualifies for the attendance requirement. Ms. Sicks responded that, since there are no items to be referred to the policy committee today, that virtual attendance is fine. Ms. Johnson said that Chatsworth Public Library would be a good option for a new location for this committee meeting. Ms. Crow said that Iroquois County would soon be able to host this meeting as well. Mr. Nuss said that he appreciates the option for virtual attendance because he is driving 100 miles round trip to attend another meeting today.

**Kankakee** – Mr. Richey said that she did not have anything to add. Mr. Wilson said that Kankakee conducted a health needs assessment and that access to transportation

ranked high on the list. Mr. Wilson said that the purpose of HSTP is to aid with coordination between counties. Mr. Wilson said that it is difficult for people living in rural areas to access core medical needs as they age.

**Livingston** – Ms. Hartley said that she had nothing additional to add.

**McLean** – Mr. Hohulin said that he had nothing additional to add.

**IDOT** – Ms. Owrwall said that she has not received any additional information about Region 6 to share.

**8. Next Meeting – June 16, 2025** (Livingston County Historic Courthouse, 2<sup>nd</sup> Floor)  
The next meeting will be Monday, June 16 at 10:30 A.M.

**9. Adjourn**

Mr. Wilson offered a motion to adjourn the meeting and was seconded by Mr. Hohulin. The motion was approved unanimously. The meeting was adjourned at 11:45 A.M.

**Meeting Minutes Prepared By:**

**Jake Crevoiserat**  
Assistant Planner  
McLean County Regional Planning Commission (MCRPC)