

**PUBLIC COMMENT POLICY**  
**McLean County Regional Planning Commission**  
(Amended as of 4/1/2026)

1. A public comment period not to exceed fifteen (15) minutes will be held at the beginning of each regularly-scheduled meeting of the McLean County Regional Planning Commission and the individual committees of the Commission. At the discretion of the Chair, such time limit may be extended not to exceed an additional fifteen (15) minutes.
2. Public comments are only taken from individuals present in the meeting venue when their name is called during the public comment period. Anyone desiring to address the Commission or Committee must sign up by emailing [mcrpc@mcplan.org](mailto:mcrpc@mcplan.org) up to 24 hours before the relevant meeting stating the first and last name of the individual intending to speak and indicating the meeting they wish to speak at, or by signing up in person at the meeting venue up to fifteen (15) minutes prior to the start of the meeting.
3. Comments are not to exceed three (3) minutes for each individual or five (5) minutes for a representative spokesperson of a group. A speaker cannot give his or her allotted minutes to another speaker to increase that person's allotted time. At the discretion of the Chair, an extension of this time limit for one (1) additional minute may be granted for the speaker to finish their statement.
4. Speakers who have properly submitted requests to speak will be acknowledged by the Chair in the order the requests to speak were received.
5. Public comment is a time for the public to address the Commission/Committee. A response from Commission/Committee members or staff will not be provided during public comment. Discussion between speakers and members of the audience will not be allowed.
6. All speakers are required to speak in a civil tone and refrain from using vulgar, abusive or otherwise inappropriate language when addressing the Commission or committee. Failure to do so may result in disqualification from addressing the Commission or committee and expulsion of the speaker from the meeting.
7. After the speaker has made his or her statement, he or she shall be seated with no further debate, dialogue or comment.

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**McLean County Regional Planning Commission/Committee**  
**Public Comment Registration Form**  
*Please print/type clearly for record purposes*

Meeting Date & Time: \_\_\_\_\_

First and Last Name: \_\_\_\_\_